

**Application for Employment  
Nature Camp, Inc.  
Summer 2012**

Return to: **Philip P. Coulling, 835 Sugar Creek Rd., Lexington, VA 24450**

Applicants must read *Information and Guidelines for Prospective Staff Members* on the Nature Camp website (**www.naturecamp.net**) before submitting an application for employment. Please direct any questions to Philip Coulling, Executive Director, at **director@naturecamp.net**.

Application deadline: **1 March 2012**

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Name: \_\_\_\_\_ Sex: **F M** Date of Birth: \_\_\_\_\_

E-mail: \_\_\_\_\_ Preferred phone #: \_\_\_\_\_

Permanent address: \_\_\_\_\_  
Street / PO Box City State Zip

Use this address (when): \_\_\_\_\_

Alternate address: \_\_\_\_\_  
Street / PO Box City State Zip

Use this address (when): \_\_\_\_\_

High school (include city/town): \_\_\_\_\_ Graduation year: \_\_\_\_\_

College attended: \_\_\_\_\_ Dates attended and grad. year: \_\_\_\_\_

Please list any post-collegiate education. \_\_\_\_\_

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Indicate all certifications that apply (current implies valid certification through summer 2012):

First Aid     CPR     Life guard     EMT     Other: \_\_\_\_\_  
current expired    current expired    current expired    current expired

*(Note: All summer staff must be certified in both First Aid and CPR. American Red Cross First Aid and CPR training will be provided as necessary during the week before First Session begins. CPR certification must be renewed annually; First Aid certification is valid for three years.)*

Are you a US citizen? **Y N**

Do you have a valid driver's license? **Y N** If yes, issued by what state? \_\_\_\_\_

Have you ever been convicted of any moving violations during the past five years? **Y N**  
If yes, please explain. (Providing this information is optional, but failure to do so will prohibit future use of Nature Camp vehicles.)

Have you ever been convicted of a felony? **Y N** If yes, please describe in full.

*(Note: All Nature Camp employees must agree to a criminal background check and check of sex offender registries conducted by the Virginia State Police.)*

Name: \_\_\_\_\_

**Work Experience / Employment History**

*(List in chronological order, beginning with most recent.)*

(1) Company name: \_\_\_\_\_ Your job title: \_\_\_\_\_

Company address: \_\_\_\_\_

Employment dates: \_\_\_\_\_ to \_\_\_\_\_

Description of duties: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

(2) Company name: \_\_\_\_\_ Your job title: \_\_\_\_\_

Company address: \_\_\_\_\_

Employment dates: \_\_\_\_\_ to \_\_\_\_\_

Description of duties: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

(3) Company name: \_\_\_\_\_ Your job title: \_\_\_\_\_

Company address: \_\_\_\_\_

Employment dates: \_\_\_\_\_ to \_\_\_\_\_

Description of duties: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

(4) Company name: \_\_\_\_\_ Your job title: \_\_\_\_\_

Company address: \_\_\_\_\_

Employment dates: \_\_\_\_\_ to \_\_\_\_\_

Description of duties: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name: \_\_\_\_\_

Indicate any past employer you do not wish to be contacted and state the reason.

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Would you in any way be limited in your ability to perform the work for which you have applied?

Which classes would you be most *interested* in teaching at Nature Camp? (List in descending order of preference.)

Which classes would you be best *qualified* to teach? Include a brief explanation, if desired. (You may wish, for example, to indicate relevant courses taken in college or major classes taken as a camper at Nature Camp.)

Describe any other educational experience that would enhance your teaching ability or preparedness to teach at Nature Camp.

Describe personal experience, skills, or other abilities relevant to work at Nature Camp. Particularly note any specific experience working with children, teaching in supervised settings, working at other summer camps, or in leadership positions.

Please assess honestly your familiarity with and knowledge of the natural history of the Nature Camp area (i.e., your familiarity with and ability to identify the plants, birds, insects, reptiles and amphibians, fish, fungi, rocks and minerals, etc., of western Virginia), either overall or as it applies to a particular subject or taxonomic group.

Name: \_\_\_\_\_

Please provide names and contact information for three individuals not related to you who are familiar with your skills, qualifications, personal character, etc., and who have agreed to provide a recommendation or evaluation of your candidacy as a staff member. *E-mail addresses are strongly preferred to phone numbers.*

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Name	Position	Phone	E-mail
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Name	Position	Phone	E-mail
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If you never attended Nature Camp as a camper:  
How did you learn of Nature Camp?

For ALL applicants:

Why do you want to work at Nature Camp, what would you contribute to the staff, and why should you be offered a position? (Attach a separate page if you prefer.)

Are there any restrictions that would prevent you from working the entire summer? (Note schedule below.) If so, please explain and indicate the dates when you would be available.

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Nature Camp 2012 Summer Schedule

June 11 – staff reports	July 15 – July 28 – Third Session
June 17 – June 30 – First Session	July 29 – August 11 – Fourth Session
July 1 – July 14 – Second Session	August 15 – staff departs

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*I authorize investigation of all statements herein, including any checks of criminal records, and release Nature Camp, Inc., and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by Executive Director Philip Coulling. I also understand that misrepresentations or falsifications herein or in other documents completed or submitted by the applicant will result in dismissal, regardless of the date of discovery by Nature Camp, Inc.*

Signature \_\_\_\_\_

Date \_\_\_\_\_