

## **Nature Camp Facilities Rental—Checklist of Requirements and Dates**

- Non-refundable \$250 deposit to reserve date(s)
- Balance of payment due at least 14 days prior to the beginning of the rental period
- Security deposit (\$500) at least 14 days prior to the beginning of the rental period

*Security deposit will be returned in full following the rental period if lessee complies with all terms and conditions specified in the Facilities Use Agreement.*

- Final signed Facilities Use Agreement (with any modifications or additional stipulations) at least 14 days prior to the beginning of the rental period
- Copy of Banquet License from Virginia Department of Alcoholic Beverage Control (if any alcoholic beverages are to be served at event) at least 7 days prior to the beginning of the rental period
- Copy of liability insurance coverage at least 7 days prior to the beginning of the rental period

To inquire about date(s), please get in touch with Executive Director Philip Coulling at [director@naturecamp.net](mailto:director@naturecamp.net) or (540) 460-7897.

All payments, forms, and other documentation should be returned to

Nature Camp  
P.O. Box 366  
Lexington, VA 24450

Please direct any other questions to Nature Camp's Director of Publicity and Promotion:

Stacy Luks  
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(703) 405-3763